



QUALITY POLICY

Aim

The aim of this policy is to state ENVIRO commitment to Quality Management and Assurance and to outline the structure and process of the supporting system.

Scope

Enviro Infrastructure delivers general construction and infrastructure maintenance services to the commercial, industrial and government sectors throughout Western Australia and interstate.

This Policy Statement covers Quality system and objectives and reflects current business processes.

This policy applies to all ENVIRO employees, contractors, products, facilities and processes.

Statement

Enviro Infrastructure is committed to establishing and maintaining a quality management system to control the quality of the company's management and operational processes to achieve client satisfaction and an assured level of quality.

Legislative and Standards Context

OHS Act WA (1984), OHS Regulations WA (1996), AS/NZS 31000:2009 Risk Management, Security and related activities Act and Regulations.

Structure and Management

Enviro Infrastructure will achieve this objective by;

- Committing to maintain a quality assurance system based on the requirements of international standard ISO 9001:2015.
- Empowering each individual in taking responsibility for the quality of their own work.
- Adhering to company policy and procedures ensuring that quality goals are met, and should problems arise, they are resolved promptly and in a manner that will prevent recurrence.
- Ensuring that all procedures used in our system are regularly reviewed and techniques improved whenever and wherever necessary.
- Adopting a philosophy of continuous improvement ensuring our quality system is a continuously evolving program, and one which is relevant to the company's organizational aims and goals, as well as meeting the needs and expectations of our clients.
- Ensuring compliance with all relevant legislation, as well as industry and client specific requirements.

Responsibilities

The Managing Director of ENVIRO has ultimate responsibility and accountability for QA.

The Operations Manager is responsible for strategic management of the Quality Assurance process.

All employees, contractors and visitors are responsible for conformance with Quality management and assurance requirements.

Plan and Procedures

The Quality management function is supported by appropriate plans and procedures. All relevant details are contained in these documents.

Training and Testing

The system, its plans and procedures will be supported by appropriate training that will ensure that all personnel are qualified and competent in their designated roles. Plans and procedures will be regularly tested as per the plan and legislative requirements.

Implementation and Communication

The attainment of these quality goals requires;

- Strong and responsive management and a united commitment from all staff.
- All personnel to participate in, and contribute to, activity plans for quality maintenance and improvement.
- Awareness will be encouraged through meetings on quality philosophies together with training and education where necessary, to supplement managerial and vocational skills.

Resources

The Managing Director of Enviro Infrastructure along with the Board of Directors shall ensure that all necessary resources and support will be available to ensure the successful application of this policy.

Review

Review of this policy and supporting plans and procedures will occur on an annual basis or after each major incident to ensure the relevance, effectiveness and currency of the policy, plans and procedures.

Phillip Dawson
Managing Director- Enviro Infrastructure Pty Ltd
13/06/2016